

APPROVED

Downtown Providence District Management Authority

Board of Directors Meeting Minutes

June 11, 2015

1. Roll Call

Chairman Richard Lappin called the meeting to order at 8:35 AM.

Directors present: Bert Crenca, Joe DiBattista, Steve Durkee, Robert Gagliardi, Evan Granoff, Susan Lapidus and Richard Lappin

Ex Officio Members present: Josh Heidenreich, Lt. Tim O'Hara and Lt. George Smith

Others present: Dan Baudouin, Executive Director of The Providence Foundation; Joelle Kanter, The Providence Foundation Program Manager; Frank LaTorre, DID Director of Public Space, Alison Izzi, DID Accounting Manager and Frank Zammarelli, Operations Manager, Block by Block.

2. Approval of the minutes from May 21, 2015 meeting

Director Gagliardi motioned to approve the minutes from the May 21, 2015 board meeting. Director Lapidus seconded the motion and a roll call vote was held as follows:

Director Crenca Yes

Director DiBattista

Director Durkee Yes

Yes

Director Gagliardi

Director Granoff

Director Lapidus

Director Lappin Yes

Yes

Yes

Yes

Therefore the motion passed.

3. City of Providence Update

Chairman Richard Lappin introduced Lt. George Smith who will be replacing Lt. Tim O'Hara. Lt. Smith is the new District I Commander. He was a former bike unit patrolman and 3rd shift supervisor and comes highly recommended by Lt. O'Hara. He will be the ex-officio board member representing the Providence Police Department.

4. Discussion and VOTE on FY 2016 Proposed Budget

Alison Izzi presented the proposed draft budget for 2016 and the projected year end budget for 2015. (See Attached).

The FY 2016 draft budget as presented reflects Net Income from Operations of 9,749 and Net Income after depreciation and Special Projects of (\$70,537).

Director Crenca motioned to accept the 2016 draft budget as presented. Director DiBattista seconded the motion and a roll call vote was held as follows:

Director Crenca Yes

Director DiBattista

Director Durkee Yes

Yes

Director Gagliardi

Director Granoff

Director Lapidus

Director Lappin Yes

Yes

Yes

Yes

Therefore the motion passed.

5. Discussion and VOTE on FY 2016 Assessments Rates

Assessment rates for FY 2016 will not increase and will remain consistent with prior year. The rates for Zone 1 and Zone 2 for FY 2016 are as follows:

- Zone 1 0.00121719**
- Zone 2 0.00091533**

**Director Crenca motioned to accept the 2016 assessment rates.
Director DiBattista seconded the motion and a roll call vote was held
as follows:**

Director Crenca Yes

Director DiBattista

Director Durkee Yes

Yes

Director Gagliardi

Director Granoff

Director Lapidus

Director Lappin Yes

Yes

Yes

Yes

Therefore the motion passed.

6. Report from the Director of Public Space

Frank LaTorre reported on the ADA sidewalk project in the financial district. He reported that Bob Azar from The Planning Department is working with RIDOT to secure funding for the project and that confirmation will be in writing soon and the project should be close to being awarded. The project and will also include decorative lights on Weybosset Street. Frank continues to work on the Visioning Project, “Beyond Clean & Safe” with partner Yarrow Thorne from The Avenue Concept focusing on revitalizing and cleaning up alleyways in the district particularly Middle Street alley, with the goal of keeping the alleys clean, well lit, free of trash and then eventually adding art/murals. Frank also reported that he and Dan Baudouin meet with Stephan Pryor, RI Secretary of Commerce, regarding streetscape improvements and Mr. Pryor supports and understands the BID model and will explore possibilities with the DID regarding loans and matching funds opportunities that may be available for Downtown Providence.

Steve Durkee stated that trash and dumpsters are a major issue in the district and suggested that we look at how the DID can facilitate a common trash solution. Bert Crenca suggested reaching out to experts that engineer these types of issues and suggested getting waste haulers involved in the conversation. Cliff Wood suggested

that San Francisco may have a model in place and suggested that the DID reach out to the IDA for other ideas. Joe DiBattista stated that 40 Fountain Street has recently moved its trash to the basement and it has made a big impact on the cleanliness of the alley and the street.

7. Marketing Report

Joelle Kanter reported that plans to redesign the website are underway. Recommendations from consultant Jennifer Kroll regarding placing more emphasis on the downtown business environment will be incorporated in the redesign. In addition both the downtown website and the parking website will be redesigned to include a responsive design element.

The 2015/2016 guides have been redesigned and will be ready for distribution by mid-August.

8. Report from Block by Block

Frank Zammarelli reported all hanging baskets and ground gardens have been installed and planted. Half of the planters are completed. The last garden to be done will be at Service Road and Broadway. By the end of next week all planting will be completed. Once the planting is complete, normal watering and maintenance schedules will begin.

9. Economic Development

Dan Baudouin stated that the Mayor's budget contains no tax increase. He also reported on a new proposal for an extended stay hotel on parcel 12. He reported that the Governor's economic development package includes aggressive tools to bring new revenue into the State. He stated that Senator Ruggieri is pushing the City to get Tax Stabilization Agreements for I95 land. Sen. Ruggieri introduced an ordinance that would help redevelop abandoned properties in neighborhoods. The I95 proposal is a 13 year phase in of taxes with a provision for 20 year phase in if jobs are created.

11. Adjournment

The meeting was adjourned at 9:48 a.m.

Respectfully submitted,

Alison Izzi

Accounting Manager

Downtown Improvement District